

**HIRING OF CERTIFICATION DEVELOPMENT  
SERVICES PROVIDER (CDSP) FOR SYSTEM  
DEVELOPMENT OF APPLICANT SMEs UNDER  
PSDP PROJECT “CERTIFICATION INCENTIVE  
PROGRAMME FOR SMEs UNDER PQI  
INITIATIVE 2025”**

**Bid / TENDER ENQUIRY No. -----**

**Project Manager,  
Certification Incentive Programme (CIP)  
Ministry of Science & Technology (MoST),  
1-Constitution Avenue,  
Sector, G-5/2, Islamabad.  
Tel: 051 9216930**

## **GENERAL INSTRUCTIONS & TERMS & CONDITIONS FOR SERVICES AGAINST REQUEST FOR QUOTATION**

### **1. Introduction**

Ministry of Science and Technology (MoST), Government of Pakistan, has initiated a Public Sector Development Project (PSDP) namely, Certification Incentive Programme for SMEs in order to improve the compliance portfolio of SMEs across the country. In the said project, it is envisaged that compliance to certification standards by the SMEs will enhance the awareness about Quality at the enterprise level. This will fulfill essential pre-requisite to embark on the journey of certification for system development, eventually, leading to improved competitiveness of Pakistani products & services in the domestic and international markets.

### **2. Project Objectives**

Following are the key objectives to be achieved by the project:

- To guide and support SMEs for exploring and adopting new trends and requirements of intentional competitiveness, improved industrial productivity and quality according to the requirements of internationally recognized standards and guidelines.
- To provide incentives upto 2050 SMEs for developing a certification framework for meaningful participation in global supply chains, enhancing export trade and to improve business practices.
- To improve international competitiveness of Pakistani entrepreneurs/ SMEs giving them an edge to enhance exports.
- To create awareness among the SMEs for adopting certification systems and entering into Certification regime to improve their performance and productivity.
- Handholding of SMEs of Baluchistan, least developed areas of KPK, Sindh, AJK and Punjab to support and facilitate them in getting relevant certifications at project cost and thereafter be given incentive.
- To establish / promote linkages between MoST, R&D organizations and Academia with SMEs for the identification of their Certification and technical issues and offering their possible solutions.
- To organize training and awareness programs on local, regional & international, need based and buyer's demanded certification standards/guides for the stakeholders for the establishment & sustainability of the certification system amongst SMEs.
- Create awareness in Pakistani manufacturers, exporters and traders regarding the importance of certification through workshops & training sessions. Minimum of 3000 persons will benefit through these programs.
- Educate Pakistani manufacturers, exporters and traders through Compliance Training sessions, as per international standards to fetch higher export price.

### **3. Scope of Work:**

**Accredited Certification of SMEs:** For the Certification of the applicant SMEs, the CDSP shall identify, approach, shortlist and select the SMEs, develop the Certification System documentation compliant to the relevant standard, implement it at the applicant SMEs operations / facility and get the applicant SME Certified by an Accredited Certification Body (CB) after meeting all of the necessary formalities and requirements. (Detailed scope of work is given in TORs at **Annexures-A & B**).

### **4. Prospective Certification Development System Provider (CDSP) should particularly note that:**

- Validity of each bid should be for minimum period of 90 days from the date of opening of the bid. Each Bid must be accompanied by a Pay Order / Bank Draft in favour of Project Manager, CIP, issued

by any of the scheduled Bank of Pakistan or a branch of Foreign Bank operating in Pakistan for an amount equal to 2% of the bid price.

- In the Financial proposal, the costs on account of Certification system documentation and accredited Certification should be quoted separately in the unit and total quoted cost against each certification. Selection of cities and SMEs for the development of Certification System will be done in consultation with the Project Management Unit (PMU) of the CIP project. PMU may, at its discretion, agree or disagree to the selection of cities and SME and notify to the CDSP accordingly.
- **Operative Areas:** These Technical interventions related to the Certification Systems development are to be provided at the SMEs operational site. The Certification Systems are to be developed for the SMEs operating in least / under developed areas of Pakistan with special focus on Quetta, Hub, Gawader, Chaman, Mekran, Turbat etc. (Baluchistan), Hyderabad, Sukher, Larkana, Nawab Shah, etc. (Sindh), old FATA area, Kohat, Bannu, D.I.Khan, Gadoon Amazai, Hattar, Swat, etc. (KPK), Gilgit, Chitral, Skardu (G.B), Multan, Vehari, Rahim Yar Khan, D.G.Khan, Mianwali, etc. (Punjab) and AJK. Special focus areas will be least / under developed areas.

**However, for smooth and comfortable delivery of services, the above said areas / provinces are clubbed / grouped into Four (4) Operative Blocks as under:**

**Block-A = Balochistan (All major and other cities having SMEs)**

**Block-B = KPK + G.B (Old FATA area, Kohat, Bannu, D.I.Khan, Gadoon Amazai, Hattar, Swat, Gilgit, Chitral, Skardu and other less developed areas.)**

**Block-C = AJ&K + Punjab (Multan, Vehari, Rahim Yar Khan, D.G.Khan, Mianwali and other less developed areas of Punjab)**

**Block-D = Sindh (Hyderabad, Sukher, Larkana, Nawab Shah and other less developed areas.)**

**CDSPs, may at their discretion, submit their Bids (Technical + Financial) for any or all of the above said Operative Blocks, separately. For each Block separate Bid is to be submitted and for one Block only one Bid will be considered.**

- The PMU / MoST do not take any responsibility for collecting the bids from any Agency. The authorized representative of bidders may attend the Bid / Tender opening meeting, if desired. The request for extension of closing date and time shall not be entertained and bid / tender received after closing time and date shall be returned to CDSP un-opened.
- The PMU / MoST reserves the right to increase or decrease the quantities / Scope of Work and accept or reject any or all of the bids or cancel any or all items prior to the acceptance of bids as per PPRA rules, 2004. However, the grounds / reasons for rejection shall be communicated to any bidder upon request.
- It must be clearly indicated in the offer that the quotation fully conforms to technical specifications / aspects and Terms & Conditions of the Bid / Tender document.

#### **5. The bidding documents should comprise the following:-**

- Terms of Reference for Technical proposal (Annexure-A)
- Terms of Reference for Financial proposal (Annexure-B)

#### **6. Time and Place for Submission of Bids.**

Bids must be delivered / submitted at the following address before **11:00 a.m. on Wednesday, the 15<sup>th</sup> December, 2021.**

**Project Manager,  
Certification Incentive Programme (CIP),  
Ministry of Science & Technology (MoST),  
1-Constitution Avenue, Sector G-5/2, Islamabad.**

## 7. Opening of Bids

Bids will be opened at **11:30 a.m. on Wednesday, the 15<sup>th</sup> December, 2021** at the place noted above.

## 8. Bidding (Single Stage Two Envelope) Procedure:

- Bids against this tender are invited on **Single Stage Two Envelops Bidding Procedure**; therefore, the CDSP shall submit original copies of their Technical and Financial bids (sealed separately) in a single sealed envelope (Single Stage Two Envelope Bidding System) along with the bid security.
- CDSPs are advised to carefully review and examine the enclosed Bidding Document for assessment of work involved.
- Tender Annexures to be added in both the bids; un-priced with Technical Bids & Priced with Financial Bids.
- CDSPs are required to submit most competitive and comprehensive bid proposal along with one set of signed and stamped Bidding Documents strictly as per Terms of Reference (TOR).

## 9. Preparation of Proposal / Bid

CDSPs will prepare their bids in two parts i.e. Technical Proposal as per ANNEXURE - A and Financial Proposal as per ANNEXURE-B. **Both parts sealed separately, should be further sealed in one envelope.**

**A. Technical Proposal / Bid:** will carry **100 marks** and the technical competence of the CDSP will be gauged on the basis of technical criteria. The CDSP should, therefore, demonstrate its capability to provide the required Services and its understanding of the requisite tasks set forth in the Bidding Document. Availability of the following information / documents in the technical proposal must be ensured for proper evaluation of the bid.

**(i).** Requested information / sheets, in full with reference to the instructions given in **Terms of Reference** at Annexure-A.

**(ii).** Background, organization and experience of CDSP for the purpose of providing the services for this project/contract. A list of past and present major work(s) / assignments of similar nature / type that carried out, or are being carried out with documentary evidence i.e work completion certificate or duly signed contract.

**(iii).** General approach or methodology proposed for carrying out job including all detailed information, as may deemed relevant.

**(iv).** Complete Names, CVs, copies of highest degrees / qualifications, professional experience and other relevant documents of the System developers most likely to be deployed.

**Technical Criteria:** **(100 marks)**

1. Presentation by CDSP on its work plan and methodology. **(20 marks)**

2. For development of certification systems, CDSP should submit a list of Standards / Schemes against which it is offering its services.  
(1 mark / Standard) **(30 marks)**

3. For certification development against the proposed certification standards / schemes, CDSP, should have ample number of qualified personnel with proven competence.  
(Number of Personnel = 20 Marks, Competence = 10 Marks) **(30 marks)**

4. For accredited certification of the applicant SMEs, the CDSP should submit a list of Accredited Certification Bodies, most likely to be engaged by it.  
(02 marks/ CB) **(10 marks)**

5. CDSP should submit a list of organizations who have been provided the Certification / Accreditation System Development Services during last 5 years.  
(02 marks/ organization) **(10 marks)**
6. CDSP should have a Good / Sound financial standing to meet the contract obligations and wide operations with established offices at major cities. (Bank/ Financial Statement duly audited for the last 03 years to be provided.) **(Mandatory)**
7. CDSP should submit certificates of Good Market Standing/ Reputation in the filed of Certification System Development Profession from at least 05 most recent end users / organizations. **(Mandatory)**
8. CDSP should hold applicable NTN / FTN, Professional Tax and GST registrations. **(Mandatory)**

**B. Financial Proposal / Bid:**

Financial Proposal should contain:

Requested information / sheets, in full with reference to the instructions given in **Terms of Reference at Annexure-B.**

All pages of the Financial Proposal / Bid should be signed and stamped by duly authorized representatives of the bidding CDSP.

**10. Bid Price:**

Bid price shall be inclusive of all taxes, duties, levies, charges (specifically inclusive of professional and provincial Taxes on services) and other expenses i.e travelling, boarding / lodging etc. The prices should be quoted in the bid proposal in Pak Rupees.

**11. Cost of Bidding:**

The CDSP shall bear all costs associated with the preparation and submission of its bid and in no case, PMU / MoST will be responsible or liable for those costs, regardless of the outcome of the bidding process.

**12. Additional Services**

Contract price will be subjected to adjustment as a result of addition/reduction in scope of work w.e.f the date of its coming into effect / force.

**13. Language of Bidding**

The bid and supporting documents and printed literature must be prepared and submitted in the English language.

**14. Bid Validity.**

- The Bid shall remain valid and open for acceptance for a period of 90 days from the specified date of tender opening.
- In exceptional circumstances, prior to expiry of the original bid validity period, the CDSP can be requested in writing for an extension of the period of validity. However, in such a case, the CDSP agreeing to such request will not be permitted to modify its bid.

## **15. Bid Security.**

Each Bid must be accompanied by a Pay Order / Bank Draft in favour of Project Manager, CIP, issued by any of the scheduled Banks of Pakistan or a branch of foreign bank operating in Pakistan, on account of Bid Security at the rate of 2% of the Bid price.

## **16. Amendment of Bidding Documents.**

- At any time prior to the deadline for submission of Bids, PMU may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective CDSP modify the Bidding Documents by amendment.
- The amendment shall be part of the Bidding Documents, be notified in writing through Fax, Email or letter to all prospective CDSPs who have received the Bidding Documents and it will be binding upon them.

## **17. Clarification(s) / Queries of Tender**

The CDSP is expected to carefully examine all instructions, forms and specifications in the Bidding Documents. Any CDSP having doubt in connection with the exact meaning or interpretation of any part of the Bidding Documents should immediately seek clarification in writing from;

**Project Manager,  
Certification Incentive Programme (CIP),  
Ministry of Science & Technology (MoST),  
1-Constitution Avenue,  
Sector G-5/2, Islamabad.**

For requests of all clarifications with regard to the information contained in Bidding Documents made over the telephone shall not be entertained. The response to all inquiries about the Tender, from CPC/PM and PMU, will be made known to other CDSP without disclosing identity of the bidding CDSP who made the enquiry.

## **18. Contradictions, Obscurities and Omissions**

The CDSP should likewise notify the above of any contradictions, obscurities and omissions in the Bidding Documents if clarification of these is necessary for the clear understanding of the documents and for preparation of the bid. Such enquiries, clarifications, queries must reach the above named not later than one week before the bid submission date otherwise the same will not be responded by PMU.

## **19. Modifications and Withdrawal of Bids.**

- CDSP may modify or withdraw its bid after submission, provided that written notice of the modification or withdrawal is received by PMU prior to the prescribed deadline for submission of bids.
- The CDSP's modification or withdrawal notice shall be prepared, sealed, marked and dispatched as for the bid.
- No bid shall be modified subsequent to the deadline for submission of bids and before the expiry of the period of bid validity / extended validity.
- No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiry of the period of bid validity / extended validity.

## **20. Sealing, Marking and Transmission of the Bid**

- Your detailed but separately sealed “**Technical Proposal as per Annexure-A**” and “**Financial Proposal as per Annexure-B**” should be submitted **in a single sealed Envelope**. The **operative area**

i.e **Block-A, Block-B, Block-C or Block-D** should be clearly marked on the upper right corner of the envelop. The single envelope shall contain two sealed envelopes containing Technical and Financial Proposals / Bids, separately. The envelopes shall be properly sealed, stamped and marked as follows:

**Bid (Technical and Financial proposal) against TENDER ENQUIRY NO.-----**  
**Do not open before .....of Bid opening date.....**

**TECHNICAL AND FINANCIAL PROPOSALS / BID**

**Project Manager,  
Certification Incentive Programme (CIP)  
Ministry of Science & Technology (MoST),  
1-Constitution Avenue,  
Sector G-5/2, Islamabad.**

- If the envelope is not marked as instructed above, PMU/ MoST will assume no responsibility for the misplacement or premature opening of the bid.
- In addition, you should intimate by Fax to PMU of the dispatch of your proposal.

**21. Bid Opening**

The Bid shall be opened publicly in the office of PMU/ MoST by the Tender Opening Committee in the presence of CDSP's representatives who choose to attend the bid opening at the prescribed time and date.

**22. Evaluation of Proposals / Bids.**

Initial scrutiny of the bids shall be carried out to determine / check its responsiveness and conformity with the requirements of bid. The technical evaluation shall be carried out on the basis of criteria, presentation, information /data spelled out at Annexure "A" provided with this document. **CDSPs getting at least 80 or more marks out of 100 marks in the Technical Proposals / Bids will be considered Technically responsive / qualified / successful.** Financial proposals of only the technically responsive / qualified CDSPs will be opened. The contract will be awarded to the Bidder offering the most advantageous bid.

**In case no Bidder / CDSP is found technically responsive in any or some of the Operative Blocks, PMU / MoST reserves the right to re-invite the Bids for that particular operative block.**

**23. Clarification of Bids.**

To assist in the examination, evaluation and comparison of Bids, PMU may at its discretion, ask the CDSP for clarification of its Bid. All responses to request for clarification shall be in writing, and no change in the price or substance of the Bid shall be sought, offered or permitted.

**24. General Terms and Conditions.**

- After opening the Bids, PMU will determine whether each Bid is substantially responsive to the requirements of the Bidding Documents.
- PMU will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required experience certificates/ evidence, sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order.
- Computational errors will be rectified on the following basis:
  - If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected.
  - If there is a discrepancy between words and figure, the amount in words shall prevail.
- A substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents without material deviation. A material deviation is one which being inconsistent with

the Bidding Documents, affects in any substantial way the scope, instruction to CDSPs, quality or prescribed completion schedule or which limits in any substantial way.

- A Bid determined to be non-responsive will be rejected by PMU and shall not subsequently be made responsive by the bidding CDSP by correction of the non-conformity.
- PMU may waive off any minor deviation, non-conformity or irregularity in a Bid, which does not constitute a material deviation, provided that the waiver does not prejudice or affect the relative standing order of any CDSP.
- To assist in determining Bid's responsiveness the CDSP may be asked for clarification of its Bid. The CDSP is not permitted, however, to change Bid price or substance of its Bid.
- The evaluation of the Bids will take into account, in addition to the Bid price, the following factors:
  - a) Reliability and Efficiency of the offered Service.
  - b) Experience & Competence of the CDSP Personnel & accredited CBs likely to be deployed.
  - c) Financial and market standing of the CDSP.
- The Award of the contract / PO shall be made to the CDSP on the basis of evaluation criteria and weightage given to Technical and Financial proposal, after considering the requisites of Schedule of Requirement (Scope of Work/Bid Format).
- The successful CDSP shall notify by Fax / letter, of its intent to enter into a contract. The contract shall be executed only after all necessary management / Governmental approvals have been obtained.
- The CDSP may lodge a written complaint, if any, to Project Manager for redressal of Grievances & Settlement of Dispute within fifteen (15) days of the placement of the Technical Evaluation Report.

#### **25. Performance Bond / Bank Guarantee**

- Within Fifteen (15) days of receipt of the Notification of contract award, the successful CDSP shall furnish to PMU, the Bank Guarantee / Performance Bond for an amount equivalent to 10% of contract value.
- The Bank Guarantee / Performance Bond shall remain valid and in full force and effect during validity / extended validity of the contract.
- The validity of Bank Guarantee / Performance Bond shall be extended by the CDSP if the completion of contract is delayed, whether in whole or in part.
- The cost incurred for establishing the Bank Guarantee / Performance Bond or any extension thereof shall be to the account of the CDSP.
- The Bank Guarantee / Performance Bond will be discharged after completion of the contract.
- The Bank Guarantee must be as per format to be provided by the PMU before the award of the contract.
- The proceeds of the Performance Bond shall be payable to the PMU as compensation for any loss resulting from the CDSP's failure to complete its performance obligations, in full or parts thereof, under the contract.

#### **26. Right to Withdraw the Request for Bids.**

PMU /MoST reserves the right to annul the bidding process at any time prior to the signing of the contract in accordance with Rule 33 of Public Procurement Rules, 2004, and shall incur no liability towards bidders / CDSPs that have submitted the bids / proposals.

#### **27. Signing of Contract**

Within 30 days after Notification to the successful CDSP regarding acceptance of his / its bid, the contract incorporating all agreements between the parties will be signed.

#### **28. Source of Funds.**

The costs of the Contract will be financed out of funds allocated under the PSDP project "Certification Incentive Programme for SMEs under PQI Initiative 2025."



**Terms of Reference (TOR) for Technical Proposal / Bid**

**Tender Enquiry NO.-----**

**For hiring services of CDSP for Developing System Documentation compliant to various Certification Schemes / Standards and Certification / Accreditation of SMEs under PSDP project  
“CERTIFICATION INCENTIVE PROGRAMME FOR SMEs UNDER PQI INITIATIVE 2025”**

*Note: CDSPs / Bidders are requested to read this document carefully and provide complete information required in this TOR. All information required in the Technical Evaluation Criteria must be provided. PMU reserves the right to reject Proposals with in-complete or partial information.*

**1. General**

**Name and Address of CDSP:**

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**Type of CDSP:** (Public limited liability, private limited, private practice, wholly owned, subsidiary, sole proprietary, etc.)

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**Date (Established on):**

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**Name and Address of CDSP's Bankers:**

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**Is your CDSP registered with Income Tax Department under Pakistani Law?  
(if so, provide): NTN /Registration No.** \_\_\_\_\_

**Number of Experts / Consultants / System Developers / Human Resource Base / Competent Personnel:**

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**CEO / Managing Director:**

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**Contact Person:**

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**Telephone Numbers:**

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**Fax Number:**

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**Email Address:**

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**Offices in major cities with names & qualifications of officers' In-charge:**

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## Terms of Reference (TOR)–Technical Proposal / Bid

### SCOPE OF WORK:

Identification of Potential SMEs for acquiring any Certification out of the approved Schemes. Development / Preparation of System Documentation compliant to a Standard / Scheme of Certification, its proper Implementation, transfer of ownership and complete Accredited Certification of the applicant SME. Development of Quality System Documentation + its Implementation + Complete Accredited Certification services against the certification standards (given in Table 1 of this ToR) for SMEs located in the relevant operative areas.

Scope	As above with details given at Table 1 of this ToR
Tentative starting date for the Documentation development	January, 2022.
Tentative completion date of the Documentation development & Certification.	December, 2022.
Deliverables	Development of complete documentation compliant to relevant standard + Proper Implementation + Successful Accredited Certification/Accreditation of the same applicant SME.
Completion / Delivery time	Within 3-4 months of each task assigned.
Number of SMEs to be prepared and got Certified.	As maximum as possible up to 500 SMEs, but exact number of SMEs to be Certified will remain flexible and be decided by MoST.
Note for the CDSP	<p>The contracted / engaged CDSP, with no cost to Applicant SME at any stage, shall:</p> <ol style="list-style-type: none"> <li>1. Identify and prepare a detailed list of potential SMEs who fulfill / meet the SME definition / criteria and are operating in the designated / above said areas. Carry-out proper Introduction &amp; promotion of the CIP initiative of MoST (GoP) to these SMEs.</li> <li>2. Short list, identify and select SMEs which can be targeted for the provision of Certification / Accreditation. The appropriate Standard for each SME should also be identified.</li> <li>3. Contact and Approach the Targeted SMEs, persuade them and get their willingness / consent to get Certification and avail the incentive grant under CIP initiative. Help them for filling-in and completion of the Application Form and its submission to CIP Project Office.</li> <li>4. Assist PMU, when so required, in the Selection Process of the applicant SMEs.</li> <li>5. Get a proper authorization letter from PMU for Certification of selected applicant SMEs.</li> <li>6. Establish contact with the selected / approved SMEs, sign a proper documentation development and Certification contract / agreement for the complete cycle of the relevant Certification.</li> </ol>

	<ol style="list-style-type: none"> <li>7. Agree the timeline with the applicant SME for fielding the Technical Experts (T.E) / Personnel to develop Quality System Documentation (QSD) compliant to the applicable Certification /Accreditation standard. (The services of Technical Experts can be outsourced by the CDSP, with no cost to the applicant SME or the CIP Project).</li> <li>8. The timeline for the development and completion of QSD and the deliverables be agreed to with the Applicant SME and notified to PMU.</li> <li>9. Manage and Field the Technical Experts / Personnel to the selected SME's site, develop the QSD compliant to the relevant Standard, get it implemented appropriately &amp; aptly at all relevant areas of operations of the applicant SME in association with the Applicant SME's staff.</li> <li>10. Train the Applicant SME's staff on the relevant Standard's requirements and the implementation of the developed QSD and its follow-up requirements.</li> <li>11. Get the Internal Audit of the Applicant SME done, meet and close down the non-conformances before the Final Audit by an Accredited Certification Body (CB) / Accreditation Body (AB).</li> <li>12. Agree date and time with the Applicant SME and deploy / Field the CB /AB for the conduct of the Certification / Accreditation Audit / Assessment under intimation to the Applicant SME and the PMU.</li> <li>13. Get the Certification / Accreditation Audit / assessment done, complete it after meeting / closing down all of the non-conformances and get the relevant accredited Certificate issued to the Applicant SME under intimation to the PMU.</li> <li>14. Get prepared a detailed Audit / Assessment Report / Summary and submit the same along with a Copy of the Certificate to PMU.</li> <li>15. Meet any shortfall, lapses and / or requirements of the Applicant SME / PMU, if so pointed-out, at any stage.</li> <li>16. Prepare the Invoice / Bill of the Certification System Development and Certification / Accreditation Cost and submit the same to the PMU for payment through cheque.</li> </ol>
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**Table -1: Scope and Technical Evaluation Criteria – CDSP**

**SCOPE: Developing System Documentation compliant to various Certification Schemes / Standards, its implementation and Certification / Accreditation of the same applicant SMEs under PSDP project “CERTIFICATION INCENTIVE PROGRAMME FOR SMEs UNDER PQI INITIATIVE 2025”.**

**Deliverables = (Development of complete documentation compliant to relevant standard + Proper Implementation + Successful Accredited Certification/Accreditation) within 3-4 months.**

S. No	Certification / Accreditation Standard / Scheme	Services against this standard / scheme are being offered (Yes or No)	Number of qualified & experienced Personnel likely to be engaged	Number of Accredited CBs, likely to be engaged
1.	ISO 9001			
2.	ISO 14001			
3.	ISO 45001			
4.	ISO / FSSC 22000			
5.	ISO 50001			
6.	HACCP			
7.	Halal Certification (PS 3733/PS 4992)			
8.	Global GAP			
9.	Good Manufacturing Practices (GMP)			
10.	CE Marking			
11.	Product Conformity Certification Marks (Local)			
12.	ISO 17025 / ISO 15189			
13.	ISO 17020 (Accreditation of Inspection Bodies)			
14.	BRC			
15.	SEDEX			
16.	SA 8000			
17.	ISO 13485			
18.	BSCI			
19.	REACH			
20.	WRAP			
21.	Oeko-TEX 100 / GOTS			
22.	Integrated Certification (Combination of at least two (listed at S.No. 1-3) certification)			
23.	Product Conformity Certification Marks (Regional and International) etc.			
24.	Sector Specific Code of Conduct (CoC)			
25.	ISO / TS 16949 (Auto Industry)			
26.	Organic Certification			
27.	Fair Wild Certification			
28.	Leather Working Group (LWG)			
29.	Alliance for Water Stewardship (AWS)			
30.	IECEE CB Certification			
31.	Any other certification system approved by Project Steering Committee (PSC)			
	<b>Total</b>			

**ANNEXURE –B**

**Terms of Reference (TOR) for Financial Proposal / Bid**

**Bid / Tender Enquiry No. -----**

**For hiring services of CDSP for Developing System Documentation compliant to various Certification Schemes / Standards and Certification / Accreditation of SMEs under PSDP project “CERTIFICATION INCENTIVE PROGRAMME FOR SMEs UNDER PQI INITIATIVE 2025”**

*Note: CDSPs are requested to read this document carefully and provide complete information required in this TOR. All information required in the Technical Evaluation Criteria must be provided. PMU reserves the right to reject Proposals with in-complete or partial information.*

**Table -2: Scope and Financial Evaluation Criteria – CDSP**

**SCOPE:** Developing System Documentation compliant to various Certification Schemes / Standards, its implementation and Certification / Accreditation of the same applicant SMEs under PSDP project “CERTIFICATION INCENTIVE PROGRAMME FOR SMEs UNDER PQI INITIATIVE 2025”.

**Deliverables = (Development of complete documentation compliant to relevant standard + Proper Implementation + Successful Accredited Certification/Accreditation) within 3-4 months.**

S.No.	Certification / Accreditation Standard / Scheme	Unit Cost (In Pak Rupees)		
		Documentation development	Accredited Certification	Total
1.	ISO 9001			
2.	ISO14001			
3.	ISO 45001			
4.	ISO / FSSC 22000			
5.	ISO 50001			
6.	HACCP			
7.	Halal Certification (PS3733/PS4992)			
8.	Global GAP			
9.	Good Manufacturing Practices (GMP)			
10.	CE Marking			
11.	Product Conformity Certification Marks (Local)			
12.	ISO 17025 / ISO 15189			
13.	ISO 17020 (Accreditation of Inspection Bodies)			
14.	BRC			
15.	SEDEX			
16.	SA 8000			
17.	ISO 13485			
18.	BSCI			
19.	REACH			
20.	WRAP			
21.	Oeko-TEX 100 / GOTS			
22.	Integrated Certification (Combination of at least two (listed at S.No. 1-3) certification)			
23.	Product Conformity Certification Marks (Regional and International) etc.			
24.	Sector Specific Code of Conduct (CoC)			
25.	ISO /TS 16949 (Auto Industry)			
26.	Organic Certification			
27.	Fair Wild Certification			
28.	Leather Working Group (LWG)			
29.	Alliance for Water Stewardship (AWS)			
30.	IECEE CB Certification			
31.	Any other certification system approved by PSC.			
	<b>Total</b>			